

Monticello Women of Today

2023-2024 Plan of Action



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UNITED STATES WOMEN OF TODAY CREED

We, the United States Women of Today,
Are dedicated to our community and nation,
Are committed to strengthening our individual talents,
And stand united by our friendship and belief in the future.

uswomenoftoday.org



Minnesota Women of Today
Service • Growth • Fellowship

MINNESOTA WOMEN OF TODAY CREED

We, the Women of Today, are service, growth, and fellowship.
We believe that through us great lessons can be learned, worthy deeds performed,
And a hand of fellowship extended to millions of women everywhere.
May we leave the world a better place because we lived and served within it.

mnwt.org

monticellowomenoftoday.org

Dear Monticello Women of Today Members,

Welcome to the 2023-2024 year! I am excited to be chapter president for my second time. (I was president in 2006-2007). My theme is, "Cheers to Volunteers". I look forward to the service, growth, and fellowship we will achieve this year. I hope everyone enjoys their year working on projects, attending activities, m-events, and socials. I challenge all of you to go outside your comfort zone and try something different, whether it be attending a new event, or coming up with a project for our chapter and community. Most importantly, take the opportunity to grow new friendships and sustain current ones. Be proud of your accomplishments, and raise your glass to each other, as we strive to better our community and nation.

Cheers to Volunteers!

Michelle Kocak Jones

Monticello Chapter President



Officer List

President: Michelle Kocak Jones
2320 Eastwood Circle, Monticello 55362
763-229-9595
mmkocak64@gmail.com

Secretary: Nancy Flesch
9401 Red Rock Ln, Monticello 55362
763-516-2702
nflesch1@yahoo.com

Membership: Rhonda Eckhart
20745 187th Ave NW, Monticello 55362
763-226-7780
reckhartrhonda8@gmail.com

Programming: Mercedes Turner
5881 Badger St., Monticello 55362
763-496-9460
mnturner@hotmail.com

State Delegate: Sarah Sundine
5919 Badger St., Monticello 55362
763-443-8905
boerboonsb@hotmail.com

Treasurer: Sharon Scholl
17119 172nd Ave, Big Lake 55309
320-761-1188
schollmn@gmail.com

Membership: Sarah Johnson
1411 West River St., Monticello 55362
763-300-7615
johsarah7@gmail.com

Past Pres/Parliamentarian: Barb Boeck
14181 Dempsey Ave NW, Monticello 55362
712-592-0163
boeckjb@gmail.com

Local Program Manager (LPM) List

Ways & Means: Cathy Shuman
9640 Goodrich Ave NE, Monticello 55362
612-812-9198
catshuman@tds.net

Community Connections: Kayla Kleinsteuber
2320 Eastwood Circle, Monticello 55362
763-244-6747
kaylakleinsteuber@hotmail.com

Women's Wellness: Kolann Wilhelm
9100 Goodrich Dr., Monticello 55362
952-212-0717
kolannwilhelm@yahoo.com

Priority Area/Crescent Cove: Glorie Balfanz
6690 Edmonson Ave NE, Monticello 55362
763-218-2152
gbalfanz@gmail.com

Newsletter: Sara Rocksted
15766 120th St., Foreston, 56330
763-226-9526
sara.rocksted@gmail.com

Living & Learning: Connie Fink
9311 Golden Pond Ln, Monticello 55362
763-647-9916
conniefink3@gmail.com

Women's Wellness: Mary O'Brien
949 100th St. NE, Monticello 55362
651-283-3699
meobrien511@gmail.com

Youth of Today: Sarah Sundine
5919 Badger St., Monticello 55362
763-443-8905
boerboonsb@hotmail.com

Monticello Women of Today Past Presidents & Themes

<u>Year</u>	<u>President</u>	<u>Theme</u>
2022-2023	Barb Boeck	Untie the Knots - We Can, We Will, We Did
2021-2022	Connie Fink	Friendship Multiplied Through Fellowship
2020-2021	Sharon Scholl	TEAMWORK - Inspire - Believe - Achieve
2019-2020	Rhonda Eckhart	A Bouquet of Service, Growth and Fellowship
2018-2019	Arlis Thielke	Be Brave Enough to Fly
2017-2018	Glorie Balfanz	Move It and Groove It
2016-2017	Cathy Shuman	Cultivating Our Future
2015-2016	Dawn Hendricks	Where There's Smoke, There's Fire!
2014-2015	Illeana Miller	Live Laugh Bake
2013-2014	Pam Peterson	A Cup of Fellowship
2012-2013	Sarah Sundine	In a Garden of Friends...Happiness Grows
2011-2012	Annette Schaufler	Coasting Along to Success
2010-2011	Jennifer Lewis-Kannegieter	Songs About Me
2009-2010	Pam Broekemeier	Doing it Flapper Style
2008-2009	Laurel Ahsenmacher	Jungle Fever
2007-2008	Cathy McGowan	Heart to Heart
2006-2007	Michelle Kocak Jones	Shakin' Things Up
2005-2006	Beth Osiek	Sunflower Power
2004-2005	Arlis Thielke	Bear Necessities (Pawing New Paths in Service, Growth & Fellowship)
2003-2004	Julie Kasa	If we BEElieve, we can Achieve. Let's BEElieve Together.
2002-2003	Pat Daniel	You are the Key to our Success
2001-2002	Kris Kleist & Lori Foecke	Friendship Love & Loyalty, Fills Our Pot O'Gold
2000-2001	Barb McNabb	Sharing the Fruits of our Labor
1999-2000	Barb Berndtson	Planting a Vision into the Millenium
1998-1999	Jennifer Block (Pam Peterson)	We fit Together Like Pieces of a Puzzle
1997-1998	Barb Berndtson (Pam Peterson)	Fishing for Fellowship
1996-1997	Susan Mentzel	Take Time
1995-1996	Lynne Tormoen	Patchwork of Friends
1994-1995	Cathy Shuman	Just Cattin' Around
1993-1994	LaRae Lymer	A Bounty of Friendship
1992-1993	LuAnn Pelletier	Offering Our Hearts & Hands to Others
1991-1992	Krista Zillmer	Together We Can Reach for the Stars
1990-1991	Rhonda Thielen	Bee Somebody
1989-1990	Cathy Cummings	Friendship Moo-ves the Heart
1987-1989	Bev Larson	Our Hands Extend to Circle Our Friendship

23-24 Chapter Meetings

Chapter general Meetings:

First Thursday of each month

Social Hour - 6:30 pm; General Meeting - 7:00 pm

Location: Resurrection Lutheran Church

Board Meetings:

Third Thursday of each month

6:30 pm

Location: Meetings will be held at President Michelle's residence

IMPORTANT LINKS & INFORMATION

Chapter Forms & Information

All Monticello Chapter Forms can be found at **Monticellowomenoftoday.org** under **Member Resources/Forms** <http://www.monticellowomenoftoday.org/member-information/>

Expense Voucher Form

Project Sign-up

Receipt Memo

Project Report

Motion Slip

LPM Trimester Report 2022-23 Shed

List

Certification Forms

MNWT Living & Learning -

<https://www.emailmeform.com/builder/form/SW7bdp4cA7uw2BkZ7biJ>

Wellness & Personal Development -

https://drive.google.com/file/d/0B7YhEH8ChX5gbkVOU2F2Y1I1Mlk/view?resourcekey=0-G_7acdol2WennB4ka-fG-A

Outstanding Achievement in Programming -

<https://drive.google.com/file/d/1urq9xHfDCeJ-4zEofzhZMlkdf5LQTgA/view>

STEP I <https://www.emailmeform.com/builder/form/42e4n20e0c1q2rv>

STEP II <https://www.emailmeform.com/builder/form/yg0Axe5XOzUw9kfji9b8>

STEP III <https://www.emailmeform.com/builder/form/8cGed8Jcap24o4BF0Vy>

STEP IV <https://www.emailmeform.com/builder/form/f97i5W20Ph6cM58nfTLNu3As8>

KEY:		PURPLE - Chapter		BLUE - District		RED - State		GREEN - National		BLACK - Projects	
AGD	MONTH	AGD	MONTH	AGD	MONTH	AGD	MONTH	AGD	MONTH	AGD	MONTH
	<u>May, 2023</u>		<u>SEPTEMBER</u>		<u>FEBRUARY</u>						
Mar	LOTS	Jul	Women of Today Week (proclamation)	Nov	Family Winter Bingo						
Mar	Annual State Conv			Nov	Family Winter Concessions						
Apr	MHS Scholarship	Jul	Fall State Convention	Dec	Member/Partner Appreciation						
Apr	Future Glance	Aug	Shed Clean Up								
Apr	Budget Review	Aug	Adopt A Highway								
		Aug	Monticello Magic Closet								
			<u>OCTOBER</u>		<u>MARCH</u>						
	<u>JUNE</u>	Aug	Halloween Downtown Event	Nov	Spring Craft Show Booths						
Apr	Walk & Roll	Aug	USWT Mid-Year Conv	Nov	Spring Craft Concessions						
Apr	USWT Annual Convention	Sept	Tri 2 District Meeting	Feb	Spring Membership Table						
May	Adopt A Highway	Sep	Rivers of Hope Gala	Feb	Tri 3 District Meeting						
May	LPM Orientation			Jan	Officer Elections						
May	Bylaw Review (due Sept)		<u>NOVEMBER</u>	Feb	Area 2 Meeting						
May	Financial Audit (due Aug)	Oct	Chapter Birthday (1987)								
May	Tri 1 District Meeting	Aug	Fall Craft Show Booths		<u>APRIL</u>						
		Sep	Fall Membership Table								
	<u>JULY</u>	Oct	NH Tree Decorating	Feb	Year End Awards & Banquet						
May	Founders Day	Sep	Outstanding Awards	Mar	Crossover Board Training						
May	Riverfest Talent Show			Apr	Trimester 3 Ballots						
May	Riverfest Duck Adoption		<u>DECEMBER</u>	Apr	Year End Ballots						
May	Riverfest Dance Concessions	Oct	Christmas Mtg/Party	Mar	3rd Trimester Reports						
May	Riverfest Parade Float	Nov	Cookie Exchange	Feb	Comm Conn Awards						
		Dec	Mid-Year Evaluation	Feb	3rd Tri District Mtg/ Elections						
		Dec	Trimester 1 Ballots								
		Dec	2nd Trimester Reports		<u>MAY 2024</u>						
			<u>JANUARY</u>								
	<u>AUGUST</u>	Sept	Bundles of Love	Apr	Future Glance						
Jun	Kids Week	Nov	Women's Day	Apr	Budget Review						
Jul	1st Trimester Reports	Jan	Budget Review/Donations	Mar	LOTS						
Aug	Trimester 2 Ballots	Nov	Nominating Committee	Mar	Annual State Conv						
		Nov	Winter State Convention								

Monthly Activities: Membership Coffee, Laundry Collections, Wellness Walk, Lucky Buck auctions Regular Trimester Activities: M-events, Socials, Certification Night/PEP Course

2023-24 Budget

Fiscal Year: June 1st - May 31st

		INCOME	EXPENSE			INCOME	EXPENSE
		Budget	Budget			Budget	Budget
100	President/Admin		425.00	187	USWT Donation		50.00
101	Plan of Action		75.00	188	US Founders Charities Donation		50.00
102	Speaker Gifts		50.00	189	Exec Council Registrations(MNJOTS/Mid-Yr)		500.00
103	Pres/SD Retreat		30.00	192	DD Christmas & Year End gifts		50.00
105	President's Banner		40.00	194	District Meeting Host	125.00	125.00
106	Year End Banquet/awards		400.00	198	Helping Hands		100.00
106A	Year End Banquet/food	500.00	500.00	199	Miscellaneous		80.00
106B	YE Banquet Reimb for Members		150.00		External		
107	Chapter Supplies		125.00	205	MHS Scholarship	1,000.00	1,000.00
110	Past President		40.00	210	Family/Winter Bingo Concessions - YT/	250.00	100.00
120	Programming VP (Local)		60.00	215	FamilyWinter Bingo - YT/CC	1,000.00	550.00
121	Funshine		75.00	220	Walk and Roll - CC		0.00
124	Newsletter Committee		10.00	225	Halloween Community Event - CC		150.00
125	Local Program Area Incentives (6X\$10)		60.00	230	Laundry Money Collections	200.00	200.00
126	Social Media/Marketing		100.00	235	Recipe Cookbook	500.00	0.00
128	Chapter Website		0.00	236	NH Christmas Tree - CC		0.00
130	Programming VP (State)		60.00	239	Adopt a Highway - CC		30.00
132	Women's Wellness event		200.00	240	Fall Craft Booths - CC	4,000.00	1,200.00
133	PEP Courses/Certifications (LL)		\$50.00	242	Spring Craft Booths - CC	4,000.00	1,200.00
135	State Program Area Incentives (5X\$10)		50.00	243	Spring Concessions - WM	500.00	325.00
140	State Delegate		125.00	244	Statewide Buckets of Sunshine-CC		50.00
141	Member Convention Incentives		90.00	245	Little Free Library (maint) - CC		50.00
141A	Member Conv Credits (coupons)		200.00	248	Crescent Cove Priority Area		100.00
142	1st Timer Convention Incentives		60.00	249	Let's Chalk	100.00	50.00
143	State Convention Registration		825.00	250	Riverfest Duck Adoptions - CC	500.00	0.00
144	LOTS Registration		150.00	251	Riverfest Float - PR		0.00
145	District Meeting Registration		60.00	252	Riverfest Talent Show - CC	1,000.00	0.00
145A	District Lucky Buck (\$20/tri)		60.00	253	Miss Congeniality - YT		100.00
146	Convention Rooms		1,000.00	256	USWT Domestic Violence Awareness		100.00
147	USWT Convention Incentives		50.00	257	Winter State Honoree		150.00
148	Regional Meeting Registration		20.00	258	Key Woman Honoree		250.00
150	Treasurer		150.00		Internal		
151	District Dues		100.00	300	Member/Partner Appreciation		150.00
152	Liability Insurance		250.00	301	Kids Week		50.00
153	Sales Tax		0.00	303	WT Week		50.00
155	Chapter Ways & Means	900.00	120.00	304	Founders Day		50.00
160	Secretary		15.00	306	Chapter Birthday Party		50.00
161	Chapter President Yr End Gift		50.00	307	Chapter Christmas Party		50.00
170	Membership VPs		100.00	308	Cookie Exchange		30.00
171	M-Events & Socials	0.00	400.00	315	Convention Hosting	0.00	0.00
172	Member Incentives		100.00	320	Convention Fundraisers	750.00	0.00
172A	New Member Incentives		100.00	322	Riverfest Dance Concessions	1,000.00	0.00
173	Member Dues	1,950.00	1,950.00	350	Chapter Shed Maintenance		100.00
173A	State Mbrshp Rebate	0.00	0.00	900	Miscellaneous Fundraisers/Donations		1,785.00
174	Nametags		100.00	901	Savings Interest		
175	Meeting Room Rent		100.00	999	Change/Deposit Fund		190.00
176	Memshp Table Gift Basket (2X\$50)		100.00		Total Profit or Loss	18,375.00	18,375.00
	District/MNWT/USWT				BUDGET ADJUSTMENTS - 2023-24		
180	Entry Fees		75.00				
181	State POA Donation		50.00				
184	State President Gift		10.00				
185	State Ways & Means Fundraiser	100.00	100.00				
185A	State Ways & Means Donation		150.00				
186	MNWT Foundation Donation		150.00				
	Approved 6/1/23						

Board Goals 2023-2024

President: Michelle Kocak Jones “Cheers to Volunteers”

- Membership: Complete and mail, “we miss you” notes, including information for upcoming events, to members who have not attended a general meeting in 2-3 months.
- Programming: Encourage 75% of members to complete Living and Learning certifications by April 15th, 2024.
- Meetings: Keep general meetings on track to conclude in 2 hours or less.
- 2 additional goals:
 1. Partner with the Monticello Lions Club for two community events during the 2023-2024 year.
 2. Accompany State Delegate to at least one chapter meeting or event of all chapters in District 6.

State Delegate: Sarah Sundine “Celebrating Together”

- Communicate information from the state, district and national level to all chapter members via email communication and reports at monthly chapter meetings.
- Complete one chapter visit per trimester with a minimum of two other chapter members in attendance.
- Attend all three District 6 meetings.
- Encourage members to attend state conventions by coordinating attendee convention plans.

Secretary: Nancy Flesch “Acknowledged in the Minutes”

- Attend chapter meetings to obtain reports. Transcribe and organize minutes within 2 weeks and email to membership for review and possible corrections.
- Provide accurate minutes to be presented at the next general meeting for approval.
- Educate members that minutes should be brief but detailed (who, what, where, when) and should not include discussion, opinions, or “fluff”.
- Hold an incentive drawing once each trimester for members who submit reports prior to general meetings.

Treasurer: Sharon Scholl “Cheers to POUR-ing Financial Success”

- Provide finance reports for chapter savings and checking accounts prior to monthly meetings.
- Provide budget information monthly to chapter members to ensure budgeted expenses are not exceeded.
- Train members to utilize expense vouchers and deposit forms.
- Encourage members to participate in chapter, district and state fundraisers to benefit Ways & Means.

Programming: Mercedes “Pints for Points”

- Attend 9 out of 12 board and chapter meetings.
- Submit all three trimester reports by due dates.
- Encourage the Local Program Managers to review Chapter Information Packets each trimester.

Membership: Rhonda Eckhart/Sarah Johnson “Membership Mixers”

- Maintain retention with growth of +1 for year-end of 2023-2024.
- Maintain a prospective member list and email invitations to upcoming events.
- Host a chapter social and m-event in each trimester.

Chapter Bylaws and Policies

This link will take you to the website where you can download copies of the Bylaws and the Policies:

<http://www.monticellowomenoftoday.org/member-information/forms/>

District 6 Welcome Letter



District 6 Women of Today,

I am excited to be the District Director for the new District 6. Change is not always easy, but I am excited to meet new people and see what other chapters do for their projects and socials.

A little bit about me for those of you who do not know me. I live in Monticello with my husband, Tim, we have been here for 31 years and raised our three children here. We have one daughter who is married and has two sons. They live in Montrose. We also have two boys; one lives in Minneapolis and the other lives at home. We love to spend time together and get to see them often.

I joined Women of Today six years ago because I was looking for a way to get reconnected to the community. I had been working nights and weekends for a few years and since the kids were older I hadn't been too involved. I met a neighbor who was involved with Women of Today and she invited me to a meeting. Since I have joined, I have been on the board as Membership Team, President and Past President/Parliamentarian. I have also been DPM for the District and SPM for the State. Both were for the Priority Area. I enjoy volunteering and meeting new people.

My theme is "Beautiful Changes" with a butterfly. I chose that because like a caterpillar changing into a beautiful butterfly District 6 can also change into a fun and strong District. Change is good if we all stay positive and embrace the changes. My main goal this year is to help all the chapters adjust to the new District and have socials to get to know one another. I am available to help with whatever chapters need.

I hope you all will be willing to join me in making District 6 a fun and strong district!

"You do not just wake up and become the butterfly. Growth is a process." – Rupri Kaur

"Don't be afraid. Change is such a beautiful thing", said the Butterfly." – Sabrina Newby

Thank you,
Connie Fink
District 6 Director, 2023-2024

District 6 Officers

District Director

Connie Fink
9311 Golden Pond Lane N
Monticello, MN 55362
conniefink3@gmail.com
763-647-9916

Membership VP

Barb Boeck
14181 Dempsey Ave NW
Monticello, MN 55362
boeckjb@gmail.com
712-592-0163

Treasurer

Kathy Hansen
5545 Lander Ave NE
Albertville, MN 55301
Photokat54@yahoo.com
763-227-5561

Past Director

Deb Froemming
23957 Lake Hook Rd
Hutchinson, MN 55350
Deb.froemming@gmail.com
320-583-4876

District Chapters

Monticello Women of Today

(monticellowt@mnwt.org)

PO Box 1202, Monticello, MN 55362

Meet: 1st Thursday of the month

Location: Resurrection Lutheran Church

President: Michelle Kocak Jones

Secretary: Nancy Flesch

Membership VP: Rhonda Eckhart and Sarah Johnson

Programming VP: Mercedes Turner

State Delegate: Sarah Sundine

Treasurer: Sharon Scholl

Past Pres/Parliamentarian: Barb Boeck

Elk River Area Women of Today

ElkRiverAreaWT@mnwt.org

PO Box 92, Elk River MN 55330

Meet: 2nd Thursday at 7pm

Location: Granite Shores

President: Lisa Fletcher

St Michael/Albertville Women of Today

PO Box 135, St Michael MN 55376

StMichaelAlbertvilleWT@mnwt.org

Meet: 2nd Tuesday at 7pm

Location: Liberty Restaurant

President: Sherri Streff

Secretary: Chris Bacon

VP Membership: Jan Cera

State Delegate: Kathy Hansen

Parliamentarian: Michelle Skrypec

VP Programming: Patti Weber

Treasurer: Sara Caron

Hutchinson Area Women of Today

hutchinsonareawt@mnwt.org

PO Box 43, Hutchinson, MN 55350

Meet: 2nd Thursday at 6:30

Location: [Hutchinson Area Chamber of Commerce and Tourism](#)

President: Shirley Viesselman

State Delegate: Donna Schwartz

Secretary: Janet Hall

Treasurer/Parliamentarian: Deb Froemming

Rogers/Otsego/Dayton Women of Today

rogersotsegodaytonwt@mnwt.org

PO Box 24, Dayton MN 55327

Meet: 3rd Tuesday at 6:30pm

Location: Varies

President: Holly Delgado

Parliamentary: Deb Weiland

Secretary: Lisa Baker

Treasurer: Jane Gangl

Membership: Susan Smith

VP Programs: Becky Allard

VP Programs: Christina Haeg

Big Lake Women of Today

BigLakeWT@mnwt.org

PO Box 252, Big Lake MN 55309

Meet: 3rd Thursday at 7 pm

Location: Big Lake City Hall

President: Natalie Bender

District 6

2023-2024 Meetings and Events

Trimester One

District Bylaw/Polices/Budget Review Wednesday June 14, 2023, 6 pm
District 6 Meeting STMA Chapter Thursday June 22, 2023, 6 pm
District Social Wednesday, August 23, 2023 -Trivia Night at Nordic Brewpub,
6:30-8:30 pm, Monticello

Trimester Two

Fall State Convention – September 22 – 23, 2023
District Board Meeting Zoom- October 2nd, 2023, 7pm
District 6 Meeting – October 14th, 2023, at 10 am Location TDB

Trimester Three

Winter State Convention – January 26 – 27, 2024
District Board Meeting by Zoom February 27th, 2024, 7pm
District 6 Meeting – TBD

Trimester One

Annual Convention – May 17 – 19, 2024

Minnesota Women of Today Welcome Letter



Amy Pumper
MNWT State President 2023-2024
632 East Center Street #31
Rochester, MN 55904
507.206.1508
president@mnwt.org
www.mnwt.org

Dear Minnesota Women of Today Members,

Thank you for the opportunity to serve as your 74th President of the Minnesota Women of Today. I am looking forward to sharing many successes with all of you this coming year, I look forward to assisting you and meeting many of you as I visit your district or chapter meetings or activities and at our state conventions.

I am excited to lead this organization that exemplifies its mission of service, growth, and fellowship. We are an organization that mentors women in leadership and community service by offering quality training and experience through many opportunities on all levels. I hope you will take advantage of these opportunities by participating in district and state events. Take an active role in the success of your chapter this year by holding a board position, being a local program manager or chairing a project. Make a difference in your chapter, district, and our organization by inviting another woman to join and share with her all that Women of Today has to offer. My staff is available and willing to help – please call on them when you need assistance. Reach out to your district director and other chapters and members in your district; they are a great resource for you. Think about inviting our state program panagers to your meeting to introduce your members to the information they are promoting.

In my caucus and regional meeting speeches, I shared that we are all part of a team, whether it is on the local, district, state, and national level. I invite each of you to join our Minnesota Women of Today team. I know we will enjoy many successes this year if we work together. I encourage you to try something new. Join one of our committees; Membership Management (MMC), Marketing, Future Directions, Finance, or Bylaw and Policy. These committees are an important part of our organization. There are also many sub-committees to be a part of. Remember Tanya Rothstein, our Executive Director and the Chapter Service Center are there to assist you, our members, and chapters. She is only a phone call or an email away with the answers to your questions.

This organization is strong because of our chapters and members and the work you do. The dedication that each of you puts toward your community and yourselves will continue to make an impact and make our organization stronger as we move forward evolving into the best of the best.

Join me this year as we create Visions of Success!

Amy

Minnesota Women of Today

2023-2024

Executive Council Directory

State Staff

President – Amy Pumper ~ 632 East Center Street #31, Rochester, MN 55904 ~ president@mnwt.org ~ 507.206.1508

Administrative Vice President ~ Shirley Viesselman ~ 1015 Jefferson St SE Hutchinson MN 55350 ~ avp@mnwt.org ~ 320.298.5162

Membership Vice President ~ Glorie Balfanz ~ 6650 Edmonson Av NE Monticello MN 55362 ~ mvp@mnwt.org ~ 763.218.2152

Chapter Management Vice President ~ Tevyan Sorensen ~ 19743 Henning Ave Lakeville MN 55044 ~ cmvp@mnwt.org ~ 214.215.5864

Marketing Vice President – Allie Staley ~ 93 Hier St Morgan MN 56266 ~ mkvp@mnwt.org ~ 507.430.9379

Programming Vice President – Mary Kaminski ~ 445 Shelard Parkway #102 St Louis Park, MN 55426 ~ pvp@mnwt.org ~ 612.998.1381

Financial Vice President ~ Jane Holmberg ~ 309 3rd Av NE St Cloud, MN 56304 fvp@mnwt.org ~ 320.291.4711

Extensions Director ~ Andrea Schue ~ 507 3rd Av NE Roseau, MN 56751 ~ extensions@mnwt.org ~ 808.292.5482

Secretary – Candi Frick ~ 5015 35th Av S #709 Minneapolis, MN 55417 ~ secretary@mnwt.org ~ 612.227.5145

Parliamentarian – Tawn Hanson ~ 8808 40th Ave N New Hope, MN 55427 ~ parli@mnwt.org ~ 612.799.7324

Chairman of the Board – Jenise Teske ~ 1650 7th St SE #105 St. Cloud MN 56304 ~ cob@mnwt.org ~ 612.735.0053

Presidential Assistant – Cathy Shuman ~ 9640 Goodrich Av NE Monticello MN 55362 ~ pa@mnwt.org ~ 612.812.9198

Executive Director ~ Tanya Rothstein ~ csc@mnwt.org ~ 320.845.2250

Chapter Service Center (CSC) Hours:

Mailing Address for CSC: PO Box 216, Albany, MN 56307

District Directors

District Director 2 ~ Christine Sibilleau ~ 26317—370th Ave Roseau, MN 56751 ~ dd02@mnwt.org ~ 218.452.0330

District Director 3 ~ Linda Nindorf ~ 3109 N 17th Str Superior WI 54880 ~ dd03@mnwt.org ~ 715.919.2334

District Director 4 ~ Open ~ dd04@mnwt.org

District Director 5 – Sue Lemke ~ 28755—193rd Ave Avon, MN 56310 ~ dd05@mnwt.org ~ 320.597.2791

District Director 6 ~ Connie Fink ~ 9311 Golden Pond Ln Monticello MN 55362 ~ dd06@mnwt.org ~ 763.647.9916

District Director 7 ~ Jennifer Wulf ~ 15760 Juniper Ridge Dr Ramsey MN 55303 ~ dd07@mnwt.org ~ 763.607.6689

District Director 8 ~ Trimester Reps ~ (1) Michelle Cloutier ~ 16343 Germane Ct W Rosemount, MN 55068 ~ 612.810.9546, (2) Kenya Czerwinski ~ 53034—254th St Austin, MN 55912 ~ 612.695.7848 , (3) Theresa Carpenter ~ 5254 Hampshire Av N Crystal MN 55428 ~ 248.420.9732 ~ dd08@mnwt.org

District Director 9 ~ Trimester Reps ~ (1) Laura Gaylord ~ 18135 Cty Rd 27 New Ulm MN 56073 ~ 507.276.0657, (2) Jane Hanson ~ 31078—790th Ave Madelia, MN 56062 ~ 507.316.9851 , (3) Sue Bay ~ 902 Victoria Street, Fairmont, MN 56031 ~ 507.236.0402 ~ dd09@mnwt.org

State Program Managers

Community Connections ~ cc@mnwt.org

Living & Learning – Pat Undersander ~ 8705 Old Highway Rd N St Cloud MN 56301 ~ ll@mnwt.org ~ 320.293.1744

Priority Area ~ Sara Rocksted ~ 15766—120th St Foreston MN 56330 ~ priority-area@mnwt.org ~ 763.226.9526

Women's Wellness ~ Sharon Bergquist ~ 5524 Highland St Duluth MN 55807 ~ ww@mnwt.org ~ 218.390.4720

Youth of Today ~ Sandy Trossen ~ 1229 11th Av N Sauk Rapids MN 56379 ~ yt@mnwt.org ~ 320.224.4229

MINNESOTA WOMEN OF TODAY STATEWIDE CALENDAR 2023 - 2024	
Jun-2023	Emphasis: Chapter Management (MN); Wellness & Personal Development (US); Public Relations(US); STEP (US)
9-10	USWT National Convention
28	MNWT Trimester Webinar Night
30	Chapter President reports due to DD
30	NMAs due IN HAND to Chapter Service Center
Jul-2023	Emphasis: Community Connections-True Friends (MN); Public Relations (MN); Extensions (US); Membership (US)
1	USWT Founder's Day
15	Early Bird Renewals due POSTMARKED to Chapter Service Center
15	Chapter President Fast Start due to DD
15	Secretary Fast Start due to State Secretary
15	Treasurer Fast Start due to Financial Vice President
15	Membership VP Fast Start due to MVP
15	LPM Fast Starts due to SPM and DD
15	Programming VP Fast Start due to PVP
15	State Delegate Fast Start due to AVP
16-22	MNWT Membership Week
27	MNWT Foundation meeting – Zoom
29	State Committee Meetings (MMC, Marketing, Future Directions)
31	Chapter President reports due to DD
31	NMAs due IN HAND to Chapter Service Center
Aug-2023	Emphasis: Ways & Means (MN); Youth of Today (MN); Public Relations (US); Domestic Violence Awareness (US)
1	Key Woman nominations for Fall State due to Key Woman President
1	Cheryl L. Anderson scholarship applications due to MNWT Foundation
1	National Night Out
6	USWT Friendship Day
5-6	President/State Delegate Retreat
12	Finance Committee Meeting
15	All Renewals due POSTMARKED to Chapter Service Center
20-26	Kids Week
19	Day at the Diamond - St Paul Saints
30	1st Trimester Close Out
31	Chapter President monthly reports due to DD
31	State Delegate Reports due to AVP
31	NMAs due IN HAND to Chapter Service Center
31	Founder's Day Participation Forms due to PR Coordinator
31	L&L and US WPD Certifications due to Living & Learning SPM
31	STEP Certifications due to CMVP
31	End 1st Trimester
Sep-2023	Emphasis: Community Connections (MN); Women of Today Week (MN); Membership (MN); Public Relations (MN/US); USWT Foundation (US); Wellness & Personal Development (US)

	1	State of MN Annual Registration due to Sec. of State's Office
	1	990N filing due to IRS (first deadline, \$10 late fee assessed)
	2	Project of the Trimester due to SPMs
	2	Outstanding Program Manager nominations due to SPMs
	2	1st Trimester Programming Reports due to PVP
	2	Presidential Pin and Medallion Nominations due to State President
	2	1st Trimester Success due to Success Coordinator (postmarked or emailed)
	7	NEWSLET articles for Post Fall State Issue due to Newsletter Editor
	15	Impromptu Registration for Fall State due to Living and Learning SPM
	22-23	Fall State Convention
	24-30	Women of Today Week
	24	NEWSLET Personals due to Newsletter Editor
	30	Chapter President monthly reports due to DD
	30	NMAs due IN HAND to Chapter Service Center
Oct-2023		Emphasis: Success (MN); MNWT Foundation (MN); Buckets of Sunshine (US); Extensions (US); Domestic Violence Awareness (US)
	1	990N filing due to IRS (\$40 late fee assessed)
	6-8	USWT National Mid-Year Convention
	8-14	MNWT Membership Week
	21	State Policy and Bylaw Review
	25	MNWT Trimester Webinar Night
	28	Make a Difference Day
	31	Chapter President monthly reports due to DD
	31	NMAs due IN HAND to Chapter Service Center
Nov-2023		Emphasis: Women's Wellness (MN); Parliamentary (US)
		Women Who Impact, Outstanding Young Adult and Person with Determination
	1	nominations due EMAILED to Awards Committee Chair
	3	MNWT Foundation meeting - Zoom meeting
	15	Early Bird Renewals due POSTMARKED to Chapter Service Center
	30	Chapter President monthly reports due to DD
	30	NMAs due IN HAND to Chapter Service Center
Dec-2023		Emphasis: Membership (MN/US); Community Connections (US)
	1	Chapter Grant applications due to MNWT Foundation Chair
	1	Key Woman nominations for Winter State due to Key Woman President
	2	State Committee Meetings (MMC, Marketing, Future Directions)
	15	All Renewals due POSTMARKED to Chapter Service Center
	28	2nd Trimester Close Out
	30	State Delegate Reports due to AVP
	30	NMAs due IN HAND to CSC
	30	Chapter President monthly reports due to DD
	31	L&L and US WPD Certifications due to Living & Learning SPM
	31	STEP Certifications due to CMVP
	31	End 2nd Trimester
Jan-2024		Emphasis: Living and Learning (MN); Wellness & Personal Development (US)
	2	Outstanding Program Manager nominations for 2nd Trimester due to PVP

	2	Project of the Trimester nominations due to SPM
	2	2nd Trimester Programming Reports due to PVP
	2	Presidential Pin and Medallion Nominations due to State President
	2	Bidding SPM Plan of Action due to PVP
	2	2nd Trimester Success due to Success Coordinator (postmarked or emailed)
	2	NEWSLET articles due for Post Winter State Issue to Newsletter Editor
	2	ONTO Flower Orders due to COB for Winter State
	5	Mid-Year Budget Review
	6	Finance Committee Meeting
	13	MNWT Foundation meeting
	26-27	Winter State Convention
	26-27	Cheryl L. Anderson Art Auction
	28	NEWSLET Personals due to Newsletter Editor for Post Winter State Issue
	31	Chapter President monthly reports due to DD
	31	NMAs due IN HAND to Chapter Service Center
Feb-2024		Emphasis: Priority Area (MN); NEWSLET (MN); Extensions (MN/US); Domestic Violence Awareness (US)
	5	MN State Sales Tax due to MN Dept of Revenue
	10	March Planning Recommendations due to COB
	28	MNWT Trimester Webinar Night
	29	Chapter President monthly reports due to DD
	29	NMAs due IN HAND to Chapter Service Center
Mar-2024		Emphasis: STEP (MN); Membership (MN/US); USWT Foundation (US)
	2	Presidential Pin and Medallion Nominations for Area Meetings due to State President
	2	March Planning
	5	NEWSLET articles/personals due to Editor for elections issue
	9	Finance Committee Meeting
	10-16	MNWT Membership Week
	15	Early Bird Renewals due POSTMARKED to Chapter Service Center
	16	State Committee Meetings (MMC, Marketing, Future Directions)
	23	Region 1 Meeting
	31	Chapter President monthly reports due to DD
	31	NMAs due IN HAND to Chapter Service Center
Apr-2024		Emphasis: Volunteer Recognition/Public Relations (US); Outstanding Achievement in Programming (US)
	1	Key Woman nominations for Annual due to Key Woman President
	6	Region 2 Meeting
	6	President Year End Gift Chapter/District donations due to PA
	6	Chapter, District, SPM, and Staff photos due EMAILED to PA
	13	MNWT Foundation meeting
	21-27	National Volunteer Week
	15	All Renewals due POSTMARKED to Chapter Service Center
	15	Community Connections Award Nominations due to Community Connections SPM
	29	3rd Trimester and Year-end Close Out
	30	L&L and US WPD Certifications due to Living & Learning SPM
	30	STEP Certifications due to CMVP

30	Chapter President monthly reports due to DD
30	NMAs due IN HAND to Chapter Service Center
30	End of 3rd Trimester
May-2024	Emphasis: Website (US); Parliamentary (US); Community Connections (US)
1	All US Certifications due to USWT
1	Outstanding Achievement in Programming due to USWT Programming VP
2	President Pin and Medallion Nominations due to State President
2	3rd Trimester Programming Report due to PVP
2	Project of the Trimester nominations due to SPMs
2	Outstanding Program Manager nominations due to SPMs
2	3rd Trimester Success due to Success Coordinator (postmarked or emailed)
2	NEWSLET Articles for Post Annual Convention Issue due to Newslet Editor
4	LOTS
17-19	Annual Convention
17	MNWT Foundation Meeting
19	NEWSLET Personals due to Newslet Editor for Post Annual Issue
23	Budget Review
24	Finance Committee Meeting
31	NMAs due IN HAND to Chapter Service Center
Jun-2024	Emphasis: Chapter Management (MN); Wellness & Personal Development (US); Public Relations(US); STEP (US)
May 31-June 2	MNJOTS
6-9	USWT National Year End Convention
26	MNWT Trimester Webinar Night



USWT National Staff Roster

2023-2024

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